

ITEM 3A

**Coachella Valley Conservation Commission
Finance Committee Meeting Minutes
May 29, 2025**



- 1. CALL TO ORDER / ROLL CALL** – The meeting was called to order by Chair Gary Gardner, City of Desert Hot Springs, at 1:01 p.m. at the Coachella Valley Association of Governments, located at 74-199 El Paseo Dr., Suite 100, Palm Desert, 92260.

ROLL CALL – Roll call was taken, and it was determined that a quorum was present.

Members Present

Mayor Pro Tem Gary Gardner, *Chair*
Mayor Pro Tem Elaine Holmes, *Vice Chair**
Mayor Linda Evans
Mayor Pro Tem Evan Trubee
Finance Director Kevin McCarthy

Jurisdiction

City of Desert Hot Springs
City of Indio
City of La Quinta
City of Palm Desert
City of Indian Wells

**Arrived at Item 4A*

2. PUBLIC COMMENTS ON AGENDA ITEMS

None

3. CONSENT CALENDAR

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY DIRECTOR MCCARTHY TO:

- A. Approve the minutes of the December 16, 2024, meeting of the Finance Committee**

THE MOTION CARRIED WITH 3 AYES, 1 ABSTENTION, AND 1 MEMBER ABSENT.

Mayor Pro Tem Gary Gardner	Aye
Mayor Pro Tem Elaine Holmes	Absent
Mayor Linda Evans	Aye
Mayor Pro Tem Evan Trubee	Abstain
Finance Director Kevin McCarthy	Aye

4. DISCUSSION / ACTION

- A. Fiscal Year 2025-26 Draft Agency-Wide, Programs, and Individual Funds Budget**

Finance Director Claude Kilgore presented the staff report providing details on the draft 2025-26 Agency-Wide budget, including a projected increase in the land acquisition budget and expected grant revenue to fund studies and programs.

Brief member discussion ensued with Mr. Kilgore answering questions from the committee regarding the budget.

IT WAS MOVED BY MAYOR EVANS AND SECONDED BY FINANCE DIRECTOR MCCARTHY TO RECOMMEND THE COMMISSION APPROVE THE BUDGET

THE MOTION CARRIED WITH 5 AYES AND 0 MEMBER ABSENT.

Mayor Pro Tem Gary Gardner	Aye
Mayor Pro Tem Elaine Holmes	Aye
Mayor Linda Evans	Aye
Mayor Pro Tem Evan Trubee	Aye
Finance Director Kevin McCarthy	Aye

5. INFORMATION ITEMS

- A. Expected Extension of Engagement with CVCC's Independent Auditor**
- B. Update on the Enterprise Resource Planning (ERP) Project**
- C. Unaudited investment report through March 2025**

These items were placed in the agenda for members' information.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

7. ANNOUNCEMENTS

The next meeting of the Coachella Valley Conservation Committee will be held on Thursday, June 12, 2025, at 10:30 a.m. at the CVAG Conference Room, 73-710 Fred Waring Drive, Suite 104 in Palm Desert.

8. ADJOURNMENT

Chair Gardner adjourned the meeting at 1:39 p.m.

Respectfully submitted,

Ely Regalado
Management Analyst